

Lead Coach/ Course Tutor Name:	
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Risk Assessment

To be completed prior to any wheelchair rugby event.

Venue:		Event:		Date:	
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NB: You will need to refer to the Risk Assessment when you deliver a coaching session, whether it is an observed assessed session or a linked session at your own venue/coaching facility. Risk Levels and problem likelihood are either High (H) Medium (M) or Low (L). Risk assessments **must** be checked and signed by a senior person.

Hazard/Issue	Risk Level	Problem Likelihood	Control Measures and Mitigation	Additional Notes	Checked Signed
A. Parking: <ul style="list-style-type: none"> • Sufficient parking • Pedestrian routes highlighted • Non-hazardous surface for venue transfer • Sufficient room for kit transfer 					

<p>B. Facility:</p> <ul style="list-style-type: none"> • Appropriate access for user group • Fire exits highlighted and fully accessible • Spectator access highlighted with viewing areas • Security considerations • Sufficient changing area/space – male/female, wheelchair access, floor and surrounding area safe. • Shower facilities appropriate – male/female, wheelchair access/wet- room, temp control. • Toilet facilities adequate – proximity, accessible and number sufficient for those at the event • Areas between activity and changing/toilets hazard free • Sufficient space for movement and circulation 					
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C. Playing Space/Surface: <ul style="list-style-type: none"> ● Appropriate playing surface with clear markings and boundaries ● Sufficient run-off around the court (approx. 1mtr min.) ● No projections interfering with run- offs ● Sufficient height and lighting for activity ● Venue specific equipment fit for use – score boards, nets, goal posts etc. ● Playing equipment is safe for use (rugby chairs are safe and checked) ● Sufficient space/storage for kit/non- sporting 					
D. Spectators: <ul style="list-style-type: none"> ● Marked area for spectators ● Spectators aware of restrictions ● Need for spectator control? 					
E. Emergency Procedures: <ul style="list-style-type: none"> ● First-aid arrangements made and communicated ● First-aid equipment located and fit for use ● Qualified first-aider identified and in the vicinity 					
F. Staffing: <ul style="list-style-type: none"> ● Supervisory roles, ratios and responsibilities communicated ● Staff clearly identified ● Staff appropriately qualified ● Recognised coaching methods used (in absence of NGB sanctioned qualification) 					

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G. Participants: <ul style="list-style-type: none"> • Rugby chairs meet safety standards • Safety briefing given before any active session for inexperienced players • New participants assessed against support needs • Appropriate insurance in place • Participants matched by groups/teams – any consideration for youth participation addressed • Safeguarding addressed appropriately – including use of photography/filming • Participants are accounted for – registers etc taken • Individual support needs considered and addressed where necessary • Any insurance obligations met 					
H. Covid-19: <ul style="list-style-type: none"> • Pre-session Guidance • Coach/Support Staff Safety • Cleaning and Hygiene 					
Any Additional Information:					
Coach signature:			Date:		